

AFAQ NAEEM

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PROFESSIONAL SUMMARY

Professional Medical Coder, Biller, and Accounts Receivable (AR) Specialist with 7+ years of experience in the US healthcare system. Skilled in end-to-end Revenue Cycle Management (RCM), HIPAA compliance, denial management, and CMS-IDR case handling under the No Surprises Act. Proven ability to maximize reimbursements, reduce denials, and improve collection performance.

CORE COMPETENCIES

- Medical Billing & Coding (ICD-10, CPT, TCC, DRG)
- Revenue Cycle Management (RCM)
- Accounts Receivable & Denial Management
- CMS-IDR Case Filing (NSA Compliance)
- Claim Scrubbing & Submission
- Insurance Eligibility Verification
- Payment Posting & Reconciliation
- Compliance (HIPAA, CMS, AMA)

PROFESSIONAL EXPERIENCE

- **Senior AR Executive (Acting ATL) (Promoted) | F&A Global, Lahore | Jan 2025 – Present**
 - Managing AR for US healthcare providers, focusing on unpaid and underpaid claims
 - Performing insurance follow-ups via calls and payer portals
 - Handling denials, appeals, and claim corrections
 - Analyzing aging reports (30/60/90+) and prioritiz high-value recoveries
 - Coordinating with billing and coding teams to *reduce future denials*
 - Ensuting compliance with *Medicars, Medicaid, and commercial payer gitudolines*
- **Senior Medical Coder | F&A Global, Lahore | Dec 2023 – Jan 2025**
 - Specialized in ER, inpatient, and surgical coding
 - Assigned accurate CPT, ICD-10, and HCPCS codes
 - Managed complex surgical and inpatient cases
 - Mentored junior coders as *Acting Team Lead*
- **Senior Billing Executive | Physicians Revenue Group (PRG), Lahore | Jan 2021 – Nov 2023**
 - Created and submitted claims for multiple payers
 - Verified insurance eligibility and managed EOB/ERA posting

SERVICES & EXPERTISE

- Patient Demographics & Charge Entry
- Claim Scrubbing & Submission
- Denial Management & AR Follow-ups
- Payment Posting & Account Management

CMS-IDR & NSA EXPERTISE

- CMS-IDR case filing under No Surprises Act
- Handling out-of-network disputes
- Strong documentation (*appeals, OMB forms*)

FUTURE GOALS

- Planning to parsue CIC (Certified Inpatient Coder) and CCS(Certified Coding Specialist)
- Continuing to enhance expertise in CPT, ICD-10-CM, HCPCS Level II, and payer compliance

SPECIALITIES

- Primary Care | Internal Medicine | Emergency | Labs | DME |
- Cardiology | Orthopedics | Radiology | Telehealth

TOOLS & SOFTWARE

- Medix | eClinicalWorks | AdvancedMD | CollaborateMD | ROVER MD

EDUCATION

- Bachelor of Business Administration (BBA)
Virtual University of Pakistan | 2022 - 2025

CERTIFICATIONS

- Certified Professional Coder (CPC) – AAPC (*In Progress*)
- HIPAA Certification | 2023